



MINISTRY OF EDUCATION
STATE DEPARTMENT OF TECHNICAL AND VOCATIONAL TRAINING
LARI TECHNICAL AND VOCATIONAL COLLEGE

P. O. BOX 10-00222 UPLANDS
EMAIL: lariltvc@gmail.com

Tel: 0798 595 756

WEBSITE: www.lariltvc.ac.ke



**ANNUAL REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS, SERVICES AND
WORKS FOR THE FINANCIAL YEAR 2026/2027.**

REFERENCE NUMBER: LTVC/REG/006/2026/2027

COMPANY/BUSINESS NAME:

CATEGORY NO:

CATEGORY DESCRIPTION:

IF IN RESERVED GROUP PLEASE INDICATE BELOW:

WOMEN

YOUTH

PERSONS WITH DISABILITY

DEADLINE FOR SUBMISSION - TUESDAY, 30TH JUNE, 2026 AT 1030HRS



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**REGISTRATION OF SUPPLIERS FOR SUPPLY AND DELIVERY OF GOODS,
WORKS AND SERVICES.**

Reference Name: **REGISTRATION OF SUPPLIERS FOR SUPPLY OF
GOODS, SERVICES AND WORKS FOR THE FINANCIAL YEAR 2026/2027**

- Reference No.: **LTVC/REG/006/2026/2027**

Lari Technical and Vocational College wishes to invites all eligible, competent and qualified firms to submit applications for purposes of registration for supply of Goods, Works and Services for the period of **1st July 2026 to 30th June 2027.**

Instructions to Eligible Suppliers

1. Competent suppliers **MUST** complete the preferred Category as per the Table format provided below.
2. Competent suppliers **MUST** provide a substantive response in the format provided.
3. Competent suppliers are allowed to register up to a Maximum of three (3) categories in any of the categories.
4. Competent suppliers interested in registering for AGPO opportunities must indicate the preferred category either with or without previous experience.
5. Competent suppliers **MUST** only submit one registration document indicating a maximum of three categories.
6. Competent suppliers to be considered for registration for the preferred category **MUST** meet the evaluation criteria provided below.
7. Interested Competent suppliers may obtain further information from the Procurement Office during official working hours between 8.00am and 5.00pm Monday to Friday.
8. The registration document shall be downloaded from Lari Technical and Vocational College website www.laritvc.ac.ke or the Public Procurement Information Portal (PPIP) www.tenders.go.ke free of charge.
9. Completed registration documents enclosed in plain sealed envelopes, marked with the registration number and name to be deposited in the Tender Box at our reception area on or before the stated/agreed date; late applications will be disqualified.

SUPPLIER REGISTRATION REF. NO:

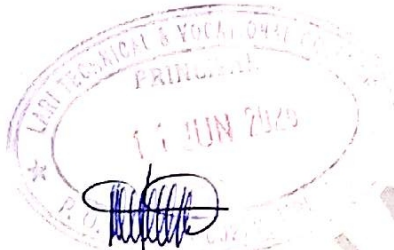
Addressed to:

**THE PRINCIPAL/SECRETARY (BOARD OF GOVERNORS)
LARI TECHNICAL AND VOCATIONAL COLLEGE
P.O. BOX 10-00222 UPLANDS, KENYA**



10. Registration documents will be opened immediately after closing time in the College Boardroom; applicants can send their representatives or attend in person. The college reserves the right to accept or reject any or all supplier registration document either in whole or part. Supplier documents are not transferable.
11. **Registration Documents:** The document includes questionnaires and instructions for prospective suppliers. In order to be considered for registration, prospective Bidders must provide requested proof and all other information requested.
12. Enquiries that may arise from the registration document should be addressed to lari1tvc@gmail.com
13. The registration document **MUST** be properly bound and serialized on every page.
14. Potential candidates **MUST** demonstrate the willingness and commitment to meet the registration criteria.

Registered candidates will be asked to give quotations for items required during the financial years on "as and when need arises" basis.



FRANCIS M. MURIITHI
PRINCIPAL/SECRETARY BOG



MINISTRY OF EDUCATION
STATE DEPARTMENT OF VOCATIONAL AND TECHNICAL
TRAINING

LARI TECHNICAL AND VOCATIONAL COLLEGE
P.O. BOX 10-00222 UPLANDS, KENYA

Email: lari1tvc@gmail.com

Mobile: 0798 595 756

Website: www.laritvc.ac.ke



TENDER NOTICE F/Y 2026/2027

**INVITATION TO SUBMIT SUPPLIER REGISTRATION DOCUMENTS FOR
THE SUPPLY AND DELIVERY OF GOODS, WORKS, AND PROVISION OF
SERVICES FOR 2026/2027**

Lari Technical and Vocational College intends to register eligible suppliers for supply of Goods, Works and Services for the above financial year.

SUPPLIER REGISTRATION

SUPPLY OF GOODS AND PROVISION OF WORKS & SERVICES

S/No.	CATEGORY	DESCRIPTION	ELIGIBILITY
1	LTVC/1/2026/2027	Supply and delivery of general stationeries	RESERVED
2	LTVC/2/2026/2027	Supply and delivery of general cleaning materials, toiletries, cleaning detergents, disinfectants, tissues etc.	OPEN
3	LTVC/3/2026/2027	Supply and design of printed brochures, calendars, banners and related printing services and materials.	YOUTH, WOMEN&PWD
4	LTVC/4/2026/2027	Supply of sporting equipments and related items	OPEN
5	LTVC/5/2026/2027	Supply and delivery of farming tools, materials and related agricultural inputs.	OPEN
6	LTVC/6/2026/2027	Supply and delivery of plumbing materials	OPEN
7	LTVC/7/2026/2027	Provision of laboratory chemicals, reagents and related equipments	OPEN
8	LTVC/8/2026/2027	Provision of computer accessories, servicing and related supplies	YOUTH, WOMEN&PWD
9	LTVC/9/2026/2027	Supply and delivery of office furnitures, lecture chairs and tables.	YOUTH, WOMEN&PWD
10	LTVC/10/2026/2027	Supply and delivery of green groceries including vegetable, spices, fruits potatoes, onion etc.	OPEN
11	LTVC/11/2026/2027	Supply and delivery of hardware and building materials	OPEN
12	LTVC/12/2026/2027	Supply and delivery of electrical and electronics equipments.	OPEN
13	LTVC/13/2026/2027	Supply and delivery of Hair and beauty products	OPEN

		(Cosmetology products).	
14	LTVC/14/2026/2027	Supply and delivery of milk, meat and meat products.	RESERVED
15	LTVC/15/2026/2027	Supply and delivery of Bread and confectioneries	RESERVED
16	LTVC/16/2026/2027	Supply and delivery of cooking gas and Welding gas	OPEN
17	LTVC/17/2026/2027	Supply and delivery of timber and wood products.	OPEN
18	LTVC/18/2026/2027	Supply and delivery of window curtains, curtain rods, blinds, window tints and other related items.	OPEN
19	LTVC/19/2026/2027	Supply of dry food stuffs, food items and related food products.	RESERVED
20	LTVC/20/2026/2027	Supply and delivery of clothing materials and staff uniform.	OPEN
21	LTVC/21/2026/2027	Supply and delivery of dispensary drugs and medical appliances.	OPEN
22	LTVC/22/2026/2027	Provision of insurance services for students.	OPEN
23	LTVC/23/2026/2027	Provisions of security services.	OPEN
24	LTVC/24/2026/2027	Provision of small works : Construction of Ablution Block & Gate Installation	OPEN
25	LTVC/25/2026/2027	Provision of insurance services for laboratory and workshop equipment tools, furniture, computer hardware and other college assets.	OPEN
26	LTVC/26/2026/2027	Provision of sanitary and disposal services	YOUTH, WOMEN&PWD
27	LTVC/27/2026/2027	Provision for valuation /Tagging of college Assets	OPEN
28	LTVC/29/2026/2027	Provision of pest control services	OPEN
29	LTVC/30/2026/2027	Provision of Veterinary and animal husbandry services	OPEN
30	LTVC/31/2026/2027	Provision of repairs and servicing of firefighting equipment.	OPEN
31	LTVC/32/2026/2027	Provision of repairs of ICT equipment's (printers, telephones ,computers ,laptops)	OPEN
32	LTVC/33/2026/2027	Provision of consultancy services and Internal Audit services	OPEN
33	LTVC/34/2026/2027	Supply and delivery of hospitality equipment's, kitchen appliances, cutlery and utensils.	OPEN
34	LTVC/35/2026/2027	Provision of welding and any other related works	OPEN
35	LTVC/36/2026/2027	Tender for Agricultural Infrastructure: Installation of Water Harvesting & Drip Irrigation Systems	OPEN
36	LTVC/37/2026/2027	Supply and delivery of Biological Assets: Dairy Cows	OPEN

THE RESERVED CATEGORIES ARE ELIGIBLE TO SPECIAL GROUPS (YOUTH, WOMEN AND PWDs).

Interested eligible firms may obtain document from the college either in soft copy (free) or in hard copy (upon payment of KShs. 1,000). A/C 126 260 9909 KCB Limuru Branch or from PPIP portal. Completed application documents, in plain sealed envelopes clearly marked with tender number (Category & Item)" shall be addressed to:

**The Principal,
Lari Technical and Vocational College,
P. O. Box 10 - 00222, UPLANDS.**

And must be deposited in the Tender Box placed at the Administration Block reception area on or before **30TH JUNE 2026 at 10.30 A.M.** The applications will be opened immediately after the closing date and time in the College's Board Room in the presence of bidders or their representatives who choose to attend.

- NB:**
1. Youth, Women and Persons living with disabilities are encouraged to apply in all the categories.
 2. Bidders are asked to ensure that the Tender document have all pages.



FRANCIS M MURIITHI
PRINCIPAL/SECRETARY BOG

for consultation

REQUIREMENTS

Prospective suppliers shall be required to submit the following **MANDATORY** documents as proof of their eligibility: -

1. Certificate of Registration/Incorporation
2. KRA PIN
3. Valid Tax Compliance Certificate
4. Valid Business Permit
5. Attach CR 12/IDs for sole proprietorship & partnerships.
6. Valid AGPO Certificate where applicable
7. For Small Works Repairs Firms **MUST** be registered by NCA (6,7 and 8)
8. Duly Completed Confidential Business Questionnaire
9. The Person/Firm **MUST NOT** be debarred by the Public Procurement Regulatory Authority (Provide Statement/Declaration)

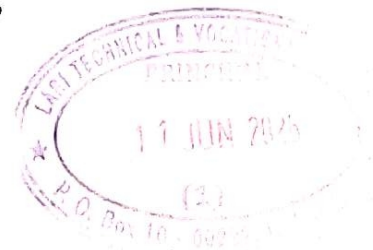
YOUTH, WOMEN AND PERSONS WITH DISABILITY CATEGORY

Mandatory Requirements

1. Certificate of Business Registration/Incorporation
2. A Valid Certificate of registration from Treasury (AGPO Certificate)
3. A Copy of PIN Certificate
4. Valid Tax Compliance Certificate.
5. Certificate of Confirmation of Directors and Shareholding (CR 12) for Limited Companies (Evidence of identity to prove Youth and Women in the enterprise)/ID card for Sole Proprietorship & Partnership.

Completed registration documents in a plain sealed envelope, clearly marked **"REGISTRATION OF SUPPLIERS FOR 2026/2027** bearing the respective **REFERENCE NUMBER & CATEGORY** but no indication of the applicant, should be deposited in the Tender Box at **Lari Technical and Vocational College, Reception Office** or sent by registered post to:

**THE PRINCIPAL,
LARI TECHNICAL AND VOCATIONAL COLLEGE,
P. O. BOX 10 - 00222, UPLANDS**



SECTION 2: INSTRUCTIONS TO SUPPLIERS

1.1 Introduction

- 2.1 Lari Technical and Vocational College would like to invite interested candidates who must qualify by meeting the set criteria as provided by the Institution to perform the contract of Supply and Delivery of Goods, Services and Works to the Institute.

2.2. Format and Signing of Applications

- 2.2.1 The applicant shall prepare one original document comprising the registration document, as described in Instructions to Candidates, bound with the section containing the Appendix to instructions and clearly marked **ORIGINAL**.
- 2.2.2 The original registration document shall be typed or written clearly and shall be signed by a person or persons duly authorized to sign on behalf of the applicant pursuant to Sub- Clause 2.4.2. The person or persons signing the registration document shall initial all pages of the tender where entries or amendments have been made.

The registration document shall be without alterations, omissions or conditions except as necessary to correct errors made by the applicant, in which case such as corrections shall be initialed by the person or persons signing the registration document.

2.3 Submission of Applications

- 2.3.1 Applications for registration shall be submitted in sealed envelopes marked with the registration category, title and reference number and deposited in the tender box at the address and location indicated or be addressed to the respective addresses provided in the tender notice so as to be received by **Tuesday, 30th June, 2026 at 1030hrs**. Applications received after the closing date and time shall not be evaluated. However, this exercise shall be continuous throughout the period and such applications submitted after the closing date and shall be put to consideration during subsequent evaluations.
- 2.3.2 **If the envelope is not sealed and marked as instructed above**, the Institute will assume no responsibility for the misplacement or premature opening of the registration document. If the envelope discloses the Candidates Identity, Lari Technical and Vocational College will not guarantee the anonymity of the registration submission, but this shall not constitute grounds for rejection of the registration document.
- 2.3.3 All the information requested for registration shall be provided in the English language. Where information is provided in any other language, it shall be accompanied by a translation of its pertinent parts into English language. The translation will govern and will be used for interpreting the information.
- 2.3.4 Failure to provide information that is essential for effective evaluation of the applicant qualifications or to provide timely clarification or substantiation of the information supplied may result in the applicant's disqualification.



2.4 Eligible Candidates

2.4.1 Suppliers registered with Registrar of Companies under the Laws of Kenya in respective merchandise or services are invited to submit their application documents to the Institute so that they may be registered for consideration and submission of quotations. The prospective suppliers are required to supply mandatory information for Registration - Form RQ-1.

2.4.2 Candidates shall provide such evidence of their continued eligibility satisfactory to Lari Technical and Vocational College, as the Institute shall reasonably request.

2.5 Qualification Criteria

2.5.1 Registration will be based on meeting the minimum requirements to pass in the criteria set as shown below. The attached questionnaire forms RQ-1, RQ-2, RQ-3, RQ4, RQ-5, are to be completed by prospective suppliers who wish to be registered for submission of tenders.

2.5.2 The registration application forms which are not filled out completely and submitted in the prescribed manner will not be considered. All the documents that form part of the proposal must be written in English and in ink.

2.5.3 Personnel

The names and any other pertinent information of the key personnel for individuals or groups to execute the contract must be indicated in form RQ-1.

2.5.4 Financial Condition

The Suppliers financial condition will not form part of the evaluation criteria to determine the supplier's eligibility at this stage.

2.5.5 Confidential Business Questionnaire

The general information and details of nature of business and location should be included in Form RQ -2.

2.5.6 Past Performance

Past performance will be given due consideration in pre-qualifying bidders. Letter of reference from past customers should be included in Form RQ-3. Must attach copies of LPOs, LSOs, value of contract and duration of contract- **NOT APPLICABLE**

2.5.7 Litigation History and Sworn Statement

Application must include information on any history of litigation or arbitration resulting from contracts executed in the last one year or currently under execution Form RQ-4 and a sworn statement by the Tenderer ensuring the accuracy of the information given - Form RQ-5.

2.6 Cost of Application

The registration document shall be availed online to the applicant at no cost. The applicant shall however bear any other costs associated with the preparation and submission of its application and Lari Technical and Vocational College will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the registration process. Interested eligible firms may also obtain the document from the college either in soft copy (free) or in hard copy (upon payment of Kshs 1000) A/C NO 126 260 9909 KCB Limuru Branch.

2.7 Clarification of Registration Documents

2.7.1 The prospective applicant requiring any clarification of the registration documents may notify Lari Technical and Vocational College in writing or by email at the Institute email address indicated in the registration data.

2.7.2 The Institute will respond in writing through email to any request for clarification that is received earlier than 3 days prior to the deadline for the submission of applications. Copies of the Institute response to queries raised by applicants (including an explanation of the query but without identifying the sources of the inquiry) will be sent to all prospective applicants. The respective bidders who downloaded the registration document must notify the institute via lari1tvc@gmail.com.

2.8 Amendment of Registration Documents

2.8.1 At any time prior to the deadline for submission of applications, the Institute may, for any reason, whether at her own initiative or in response to a clarification requested by a prospective applicant, modify the registration documents by issuing subsequent Addenda.

2.8.2 The Addendum thus issued shall be part of the registration documents pursuant to Sub- Clause 2.7.2 and shall be communicated in writing or email to all prospective applicants. Prospective applicants shall promptly acknowledge receipt of each Addendum by email to the Institute.

2.8.3 In order to afford prospective applicants reasonable time in which to take an Addendum into account in preparing their applications, the Institute may at its discretion, extend the deadline for the submission of applications in accordance with Clause 2.8.1.

2.9 Deadline for Submission of Registration Documents

2.9.1 Applications must be received by the Institute at the address specified in Sub Clause 2.10.1, not later than the time and date stipulated in the notice for registration.

2.9.2 The Institute may, at its discretion, extend the deadline for the submission of applications through the issue of an Addendum in accordance with Clause 2.8 in which case all rights and obligations of the Institute and the applicants previously subject to the original deadline shall thereafter be subject to the new deadline as extended.

2.10 Process to be Confidential

2.10.1 Information relating to the examination, evaluation of applications, and recommendations for the successful suppliers shall not be disclosed to applicants or any other persons not officially concerned with such process until approval to the successful applicant has been announced. Any effort by an applicant to influence the Institutes processing of applications or approval decisions may result to disqualification of the applications.

2.11 Clarification of Applications and Contacting of the Institute 2.11.1 To assist in the examination, evaluation, and comparison of applications, the Institute may, at its discretion, ask any applicant for clarification of his/her application.

2.11.2 Subject to Sub-Clause 2.11.1, no applicant shall contact the Institute on any matter relating to its application from the time of the opening to the time the registration list is approved.

2.11.3 Any effort by any applicant to influence the Institute in its registration evaluation, or registration approval decisions may result to disqualification of the supplier's application.

2.12 Examination of Registration Documents and Determination of Responsiveness

2.12.1 Prior to the detailed evaluation of applications, The Institute will determine whether each application;

1. has been properly signed and delivered pursuant to clause 2.3;
2. is substantially responsive to the requirements of the registration documents; and
3. provides any clarification and/or substantiation that the Institute may require to determine responsiveness pursuant to Sub-Clause 2.15

2.12.2 A substantially responsive application is one that conforms to all the terms, conditions, and specifications of the registration documents without material deviation or reservation.

A material deviation or reservation is one

- a) Which limits in any substantial way, inconsistent with the registration documents, the Institute's rights or the applicant obligations under the contract; or
- b) Whose rectification would affect unfairly the competitive position of other applicants presenting substantially responsive applications

2.12.3 If an application is not substantially responsive, it will be rejected by the Institute and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation or reservation.

2.12.4 The Institute, prior to the approval of the registration may confirm the qualification of each applicant who shall have passed the technical stage of the registration process in order to determine whether the applicant possesses all the requirements in the application for the registration document submitted.

2.13 Notification of Qualified Applicants

2.13.1 Applicants whose applications are determined to be successful in accordance with sub-clause 2.15 will be notified by the Institute within Ten (10) days from the date of opening of registration documents.

2.13.2 At the same time, the Institute will notify qualified Applicants that their applications are responsive, and shall also notify other Applicants- whose applications are not responsive.

2.14 Evaluation and Comparison of Applications

2.14.1 The Institute will evaluate and compare only the applications determined to be substantially responsive in accordance with Clause 2.13

2.14.2 Registration will be based on meeting the Mandatory requirements to pass in the criteria set.

2.15 Institutes Right to accept any application and to reject any or all Applications

2.15.1 The Institute reserves the right to accept or reject any application, and to annul the registration process and reject all applications, at any time prior to approval of contact, without thereby incurring any liability to the affected applicant.

2.16 Notification of Approval

2.16.1 Prior to expiration of the period of registration validity prescribed by Institute, the successful applicants will be notified through a list to be uploaded on the Institute website.

APPENDIX TO INSTRUCTIONS TO SUPPLIERS

The following instructions for the registration of Suppliers shall supplement, complement or amend the Supply and delivery of the instructions to Suppliers.

Where there is a conflict between the Supply and delivery of the instructions to suppliers, and the Supply and delivery of the appendix 2:3:3, the Supply and delivery of the appendix 2:3:5 herein shall prevail over those of the instructions to the suppliers.

- i. Subject to Clause 2.2.1 and 2.3.2 on Format & signing of applications and Submission of Applications respectively, Bidders are requested to submit **ONLY ONE ORIGINAL** Registration document.
- ii. Subject to Clause 2.15 of technical Evaluation and Comparison of Applications, the evaluation criteria shall be as follows: -

A: PRELIMINARY EVALUATION (MANDATORY REQUIREMENTS)

S/No.	Requirements	Score
MR1	Certificate of Registration/Incorporation	
MR2.	Copy of Valid Tax Compliance Certificate/ Exemption certificate	
MR3	Copy of Valid and current Trade License	
MR4	Copy of CR12/CR13 Directorship of the company	
MR5	Copy of Valid AGPO Certificate where applicable	
MR6.	For works Firms MUST be registered by NCA (6,7 and 8)	
MR7	Duly completed Self-declaration forms as per the attached format SD1 and SD2	
MR8	ID for sole proprietorship and partnerships	

Any Applicant who fails to provide ALL the Mandatory requirements shall NOT proceed to the next stage of the Evaluation.



2.5 Qualification Criteria

Registration will be based on meeting the minimum requirements to pass in the criteria as shown below. The attached questionnaire forms RQ-1, RQ-2, RQ-3, RQ4, RQ-5, are to be completed by prospective suppliers who wish to be registered for submission of tenders.

TECHNICAL EVALUATION CRITERIA

S/No.	Requirements	Score
1	Duly filled Registration Data	20
2	Duly filled Confidential Business Questionnaire	30
3	Relevant Past Experience	
	Provide names of three clients (organizations)	
	i) First client Organization (Attach documental evidence)	10
	ii) Second client Organization (Attach documental evidence)	10
	iii) Third client Organization (Attach documental evidence)	10
4	Litigation History (Provide current sworn affidavit)	10
5	Duly completed Self-declaration forms as per the attached format SD1 and SD2	10
	TOTAL	100

The minimum pass mark to qualify for registration shall be 70. Applicants who will not meet this minimum pass mark shall be disqualified at this stage.



FORM RQ-1 - REGISTRATION DATA

SUPPLIERS APPLICATION FORM

I/We.....hereby apply for registration
(Name of Company/Firm)

as suppliers of
(Item Description)

Category No.....

Other branches and location

Organization & Business Information

Management Personnel Job Title.....

1.

2.

3.

Partnership (if applicable)

Names of Partners

.....

.....

.....

Indicate terms of trade/ sale /Payment.....
(20 points)

Enclose copy of profile of the firm indicating the main fields of activities



RQ-2 CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part I and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1- General:

Business

Name.....

Plot No.....

Location of Business Premises.....

Street/Road.....

Email Address.....

Postal Address..... Tel No.....

Nature of Business..... Current Trade license.....

Expiring.....

Maximum Value of Business which you can Handle at Any Given Time:

Ksh.....

Name of Your Bankers.....Branch.....

Part 2 (a) Sole Proprietor

Your Name in Full.....Age.....

Nationality.....Country of Origin.....

Citizenship Details.....

Part 2 (b) Partnership

Given Details of partners as follows:

Name

Nationality

Citizenship Details

Shares

.....

.....

(30 Points)



FORM RQ-3 **PAST EXPERIENCE NAMES OF AT LEAST THREE CLIENTS**

1. Name of 1st Client (organization)

- i) Name of Client (organization)
- ii) Address of Client (organization)
- iii) Name of Contact Person at the Client (organization)
- iv) Telephone No. of Client
- v) Duration of Contract (date)
- vi) Signature and Stamp of Organization.....

2. Name of 2nd Client (organization)

- i) Name of Client (organization)
- ii) Address of Client (organization)
- iii) Name of Contact Person at the Client (Organization)
- iv) Telephone No. of Client
- v) Duration of Contract (date)
- vi) Signature and Stamp of Organization.....

3. Name of 3rd. Client (organization)

- i) Name of Client (organization)
- ii) Address of Client (organization)
- iii) Name of Contact Person at the Client (organization)
- iv) Telephone No. of Client
- v) Duration of Contract (date)
- vi) Signature and Stamp of Organization (30 points)



Form RQ-4 CREDIT FACILITY DECLARATION FORM

Will you offer credit to the Institution if you are successfully prequalified for category applied?

YES

NO

If YES, indicate the number of days.....

Name.....

For and on behalf of.....

Position.....

Sign.....Date Stamp:

LTVG OFFICIAL DOCUMENT



RQ-5 - LITIGATION HISTORY

Name of Contract Supplier.....

Contractors/Suppliers should provide information on any history of litigation or arbitration resulting from contracts executed in the last one year or currently under execution.

S/No.	Year	Award for or Against	Name of Client Cause of Litigation and Matter in Dispute	Disputed Amount Current Value, Kshs. Equivalent

(10 Points)



SD1

SELF DECLARATION FORMS (R.47)

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I, of Post Office Box
being a resident of in the Republic
of do hereby make a statement as follows: -

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of
..... (Insert name of the Company) who is
a Bidder in respect of Tender No.
(insert tender title/description) for..... (Insert
name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating
in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to herein above is true to the best of my knowledge, information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder Official Stamp



SD2

SELF DECLARATION FORMS

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I, of P. O. Box being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (insert name of the Company) who is a Bidder in respect of Tender No. for (insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents / subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (insert name of the Procuring entity) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents / subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (Name of the Procuring entity).
4. THAT the aforesaid Bidder, will not engage/has not engaged in any corrosive practice with other bidders participating in the subject tender.
5. THAT what is deponed to herein above is true to the best of my knowledge, information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder's Official Stamp



To insert declaration and commitment on the code of Ethics

FORM RQ-6 - SWORN STATEMENT

Having studied the Registration information for the above project we/I hereby state:

- a) That the information furnished in our/my application is accurate to the best of my/our knowledge.
- b) That in case of being registered, we/I acknowledge that this grants us the right to participate in due time in the submission of a tenders or quotations on the basis of Supply and delivery s in the tender or quotation documents to follow.
- c) When the legal status, financial conditions, technical or contractual capacity of the firm changes such that it affects our/my ability to respond to participate in quotations /tenders, we commit ourselves to inform you and acknowledge your right to review the Registration made.
- d) We/I enclose all the required documents and information required for the Registration evaluation.

Applicant's Name/Company

Name.....

Represented By.....

Date.....

Signature & Stamp.....

(Full name and designation of the person signing and stamp or seal)

